

HM-101 A		English					
L	T	P	Credit	Major Test	Minor Test	Total	Time
2	-	-	2	75	25	100	3h
Course Outcomes							
CO 1	Building up the vocabulary						
CO 2	Students will acquire basic proficiency in English including writing skills						

#### UNIT- 1

#### Vocabulary Building

- 1.1 The concept of Word Formation
- 1.2 Root words from foreign languages and their use in English
- 1.3 Acquaintance with prefixes and suffixes from foreign languages in English to form derivatives.
- 1.4 Synonyms, antonyms, and standard abbreviations.

#### UNIT- 2

#### Basic Writing Skills

- 2.1 Sentence Structures
- 2.2 Use of phrases and clauses in sentences
- 2.3 Importance of proper punctuation
- 2.4 Creating coherence
- 2.5 Organizing principles of paragraphs in documents
- 2.6 Techniques for writing precisely

#### UNIT- 3

#### Identifying Common Errors in Writing

- 3.1 Subject-verb agreement
- 3.2 Noun-pronoun agreement
- 3.3 Misplaced modifiers
- 3.4 Articles
- 3.5 Prepositions
- 3.6 Redundancies
- 3.7 Clichés

#### UNIT- 4

#### Nature and Style of sensible Writing

- 4.1 Describing
- 4.2 Defining
- 4.3 Classifying
- 4.4 Providing examples or evidence
- 4.5 Writing introduction and conclusion
- 4.6 Comprehension
- 4.7 Précis Writing
- 4.8 Essay Writing

#### Suggested Books:

- (i) Practical English Usage. Michael Swan. OUP. 1995.
- (ii) Remedial English Grammar. F.T. Wood. Macmillan. 2007
- (iii) On Writing Well. William Zinsser. Harper Resource Book. 2001
- (iv) Study Writing. Liz Hamp-Lyons and Ben Heasley. Cambridge University Press. 2006.
- (v) Communication Skills. Sanjay Kumar and PushpLata. Oxford University Press. 2011.
- (vi) Exercises in Spoken English. Parts. I-III. CIEFL, Hyderabad. Oxford University Press

Note: The paper setter will set the paper as per the question paper templates provided.

HM-103LA	Language Lab						
L	T	P	Credit	Practical	Minor Test	Total	Time
-	-	2	1	30	20	50	3h

### OBJECTIVES

1. Listening Comprehension
2. Pronunciation, Intonation, Stress and Rhythm
3. Common Everyday Situations: Conversations and Dialogues
4. Communication at Workplace
5. Interviews
6. Formal Presentations