

## APPLICATION FORM (Non-Teaching)

DATE:.....

(To be filled by the applicant in his/her own handwriting clearly and completely)

1. Post Applied for .....

2. Name in Block Letters ..... Sex.....

(a) Date of Birth..... (b) Place of Birth.....

(c) Nationality.....(d) Category (GEN/SC/ST/BC/OBC/PH).....

PHOTOGRAPH

3. Personal Details:

(a) Father's Name .....Mother's Name.....

(b) Name of Spouse (if married) .....Father's/Spouse Occupation.....

(c) Family Details.....

(d) Blood Group .....Identification Marks..... PAN No.....

(e) Driving License No.....Passport No.....AadharCard No.....

4. Permanent Home Address (in block letters).....

.....Pincode.....

Phone.....Mobile No.....E-mail .....

5. Present Postal Address ( in block letters.....

.....

.....Pin Code.....

Phone.....Mobile No.....E-mail.....

6. Educational Qualification (from Matriculation onwards):

Sr. No.	Exam. Passed	Name of the Institute	City	University/ Board	Year of Passing	% age of Marks & Division	Regular/Correspondence/Part time
1.	Matric						
2.	Hr.Sec/ Pre-Univ.						
3.	B.A./B.Sc./ B.Com./ MA.						
4.	Any other Exam.						

**\*Please attach photo copies of all certificates.**

7. Experience: ( Write from last employment onwards)

S. No	Institute/industry Name & Address	Duration			Nature of Duties	Emoluments & Scale etc.	Reason For Leaving
		From	To	Total Period			
1.							
2.							
3.							
4.							

Total Experience: .....Yr.

8. Any other achievement you would like to mention:.....  
.....

9. (a) Have you ever been connected with any political party? If yes, give details

(b) Do you have any contract/bond with present employer? if yes, give details

(c) Do you consume liquor ? : Yes/No

(d) Are you used to gambling ? : Yes/No

(e) Have you ever been prosecuted/Detained/fined/convicted by a Court of or debarred/disqualified by any University, Public Service Commission from appearing at examinations/selection? Is any case pending against you in any Court of law at the time of filling up of this application form? If 'Yes' full Details of the case, detention, fine conviction, sentence etc. :

f) Kindly mention the medical history if any (undergone any major surgery or suffering from any serious ailment).....

g) Do you have any relative working in Seth Jai Parkash Mukand Lal Institutions of Knowledge and Service or any relation with any member of the Managing Committee (if yes, furnish Details).....

h) Please state whether you are pursuing any course of studies at present? If yes , give details.....

i) If selected, when can you join? :\_\_\_\_\_

j) Salary Acceptable :\_\_\_\_\_

**Please note that:**

- You will not be allowed to undertake any further studies during your employment without prior written permission of the competent authority.
- You will not undertake any part-time job including coaching/tuition etc.
- **Enclose any two I .D. Proof** (Ration Card /Voter card/Driving License/PAN card/Passport)
- Enclose copies of all certificates/DMC and testimonials.
- 

**Name & Addresses of two references, not relatives:**

_____	_____
_____	_____
_____	_____

I declare that the information given above is true and correct to the best of my knowledge and belief & nothing has been concealed therein. I am aware that any false or incorrect information by me may result in termination of my service with the institute. I have no objection, if you enquire from any of my previous employers on any matter pertaining to me, if I join your institute.

Place:\_\_\_\_\_

Date:\_\_\_\_\_

**(APPLICANT SIGNATURE)**